

Final JIO Agency Managers Committee Meeting Minutes

May 29, 2013 8:00 am
BLM, Pinedale Field Office

Attending: Kelly Bott, Art Reese, Steve Dietrich, Erika Tokarz, Carolyn Fleming, Darla Potter, Dan Stroud, Therese Harman, Doug Miyamoto, Joe Budd, Don Simpson, Jason Fearneyhough, Scott Talbott, Jeremy Perkins, Chris Wichmann, Matthew Manguso, Eric Decker, Shane DeForest, Shelia Keating, Regina Lester

8:00 Welcome and Introductions (Chairman Don Simpson/BLM State Director)

Approval of Draft Agenda (action item):

Unanimous approval by the Board

Review and Approval of JIO December 6, 2012 Meeting Minutes (action item):

Motion to Approve:

1st Scott Talbott

2nd Jason Fearneyhough

Unanimous approval by the Board

JIO Budget Update - Presented by Shelia Keating/Budget Administrator contractor. Please refer to budget handout that is available at the JIO website.

Jonah infield Database Management System (JIDMS) Update - Presented by Jeremy Perkins/Database Manager.

- JIDMS - like PADMS) is moving in the right direction.
- Some minor JIDMS updates for the operators are expected to be incorporated in the System by summer 2013 (this work coordinated between the JIO/PAPO and USGS).

Introduction to JIO Staff Proposed Projects - Presented by Eric Decker/JIO/PAPO Project Coordinator.

Eric reiterated that some JIO projects had leftover funds after project completion and that the Board had approved the concept of staff presenting projects – using leftover funds – to the Board and then the Board could make a funding decision on the project. With that, Eric explained Jennifer Frazier had a project for Board consideration.

Proposed project - Wood Stove Project (action item) - Presented by Jennifer Frazier/JIO Air Quality Engineer.

The project proposal is to continue the wood stove change-out program for Sublette County residents.

- Amount of \$72,000 is proposed for the project.

- The project aims to reduce particulate matter emissions from insufficient wood stoves. Past project has mitigated 50 tons per year of particulate matter pollution, replaced 200 wood stoves.
- The project targets a direct emissions reduction by replacing pre-1980 wood stoves and includes 28 stove vouchers at \$2,500.00 each. An additional \$2,000 in project funds would be proposed for Sublette County Chamber of Commerce for project management purposes.

Motion to Approve:

1st Todd Parfitt

2nd Scott Fearneyhough

Unanimous approval by the Board

Proposed project - Fencing Green Areas for Sage Grouse and Pronghorn at established JIO Water Wells (action item) –presented by Theresa Gulbrandson/JIO Wildlife Biologist.

The project proposal is for two 5 acre enclosures (Boulder Lake and Cora Noble Peak) with wildlife friendly fencing at two JIO water wells. Cost is not to exceed \$30,000

Motion to Approve:

1st- Don Simpson

2nd-Jason Fearneyhough

Unanimous approval by the Board

Although the project received approval, the Board requested more cost-effective fencing options. Additionally the fenced areas should be enlarged due to predation possibilities and to benefit more species of wildlife.

Budget Administrator Contractor renewal (action item) – presented by Eric Decker

Eric explained the proposal to renew Shelia Keating’s budget administrator contract for another year. The total proposal is \$37,000 of which \$35,000 is for salary/administration costs and \$2,000 for a computer. The proposed funding will be shared 50/50 by JIO and PAPO. The requested contract approval is from October 1, 2013 through September 30, 2014. The Board will review other options to address the budget function that Sheila’s contract provides within a year or so.

Motion for JIO to fund 50% of the contract proposal

1st-Don Simpson

2nd-Jason Fearneyhough

Unanimous approval by the Board

Discussion resulted that the BLM could consider whether the new BLM Budget Technician in the Rock Springs BLM office could at some point take over the duties that Sheila’s contract currently covers.

The BLM would consider factors such as whether the Budget Technician can adequately perform both the normal duties of the position and the additional JIO/PAPO budget function duties, or if it would be more feasible to simply recommend to the Board extending the contracted Budget Administrator position. The Board also asked if the BLM could find other funding sources.

JIDMS Proposed Budget
(action item)—Eric Decker

Eric Decker provided the Board with a summary of how the system helps to meet mitigation goals in JIO and PAPO and then requested the Board consider the following JIDMS budget proposal.

The JIDMS budget proposal is for \$25,800 to fund JIDMS for federal fiscal year 2014. There are two components to the proposal. Phase I is a \$4,200 fixed annual cost relating to hosting and system support done by the USGS in Fort Collins, Colorado. Phase 2 is for \$21,600 for operations and maintenance. Overall project cost for JIDMS and PADMS will be shared 50/50 by JIO and PAPO. Therefore the total cost is \$51,600 for JIDMS and PADMS.

The Motion to Approve the proposed JIDMS budget includes the following two parts:

1. The first part is \$4,200 for FFY 2014 for JIDMS annual fixed hosting and administrative support costs. The Board will consider this cost again next year and at some point the BLM will provide a sunset date.
2. The second part is \$21,600 for FFY 2014 with the intent of being a one-time expenditure with the assumption by the Board there will be fewer problems with the System and thus future funding requests should be less.

With some discussion, the Board provided direction the \$25,800 needs to come from general administration funds and not funds earmarked for projects.

Motion to Approve the JIDMS budget as described:

1st Don Simpson

2nd Jason Fearneyhough

Unanimous approval by the Board

The Board stated a similar motion for PADMS will be addressed at the PAPO meeting.

After JIDMS budget approval the following points were made:

- When the JIO sunsets, the BLM would keep the database and continue to use it.
- Could what we have learned with the JIDMS/PADMS systems that the information and knowledge gained could be used for other federal projects? The USGS has confirmed other BLM offices are already considering this potential to use for other projects.
- As time moves forward there will be a cost reduction for phase 2, mostly hosting and system support.
- The BLM recommended evaluating how to more fairly divide the cost between JIO and PAPO based on a variety of factors.

*The Board requested an update on progress and status of on-going projects as part of the Board packet semi-annually. This item will be added as an agenda item for the next meeting.

Public comment

There were no public comments.

*The next meeting date for JIO/PAPO will be December 11, 2013 (8am-2pm) at the Game and Fish Headquarters office in Cheyenne, Wyoming

9:20 Adjourn- Chairman Don Simpson