

ASDO NEPA DOCUMENT ROUTING SHEET

NEPA Document Number: **DOI-BLM-AZ-A010-2015-0008-CX**

Project Title: **VRA Marble Canyon Filming Permit AZA 036681**

Project Lead: **Marisa Monger**

Date that any scoping meeting was conducted: N/A

Date that concurrent, electronic distribution for review was initiated: February 10, 2015

Deadline for receipt of responses: **COB Wednesday, February 18, 2015**

ID Team/Required Reviewers will be determined at scoping meeting or as a default the following:

Gloria Benson, Tribal Liaison
Whit Bunting, Range/Vegetation/Weeds/S&G
Laurie Ford, Lands/Realty/Minerals
Diana Hawks, Recreation/Wilderness/VRM
John Herron, Cultural Resources
Jace Lambeth, Special Status Plants
John Sims, Supervisory Law Enforcement
Richard Spotts, Environmental Coordinator
Jeff Young, Wildlife/T&E Animals
Lorraine Christian, Field Manager, ASFO

Required Recipients of electronic distribution E-mails only (not reminders):

Steve Rosenstock (E-mail address: srosenstock@azgfd.gov)
Daniel Bulletts (E-mail address: dbulletts@kaibabpaiute-nsn.gov)
Peter Bungart (E-mail address: pbungart@circaculture.com)
Dawn Hubbs (E-mail address: dawn.hubbs101@gmail.com)

(Mr. Rosenstock is an Arizona Game and Fish Department (AGFD) habitat program manager. Mr. Bulletts is acting Environmental Program Director for the Kaibab Paiute Tribe (KPT). Mr. Bungart and Ms. Hubbs are cultural staff for the Hualapai Tribe. They may review and/or forward on ASDO NEPA documents to other employees. If a Project Lead receives comments from any AGFD employee on their draft NEPA document, they should include them in the complete set/administrative record and share them with Jeff Young as the ASDO Wildlife Team Lead. Mr. Young will then recommend how these comments should be addressed. If a Project Lead receives comments from any KPT or Hualapai Tribe employee, they should include them in the complete set/administrative record and share them with Gloria Benson as the ASDO Tribal Liaison. Ms. Benson will then recommend how these comments should be addressed.)

Discretionary Reviewers:

**NATIONAL ENVIRONMENTAL POLICY ACT (NEPA)
COMPLIANCE RECORD FOR CATEGORICAL EXCLUSIONS (CX)
U.S. Department of Interior
Bureau of Land Management**

PART I. – PROPOSED ACTION

BLM Office: Arizona Strip Field Office

NEPA No.: DOI-BLM-AZ-A010-2015-0008-CX

Case File No.: AZA 036681

Proposed Action Title/Type: VRA Marble Canyon Filming Permit

Applicant: VRA, LLC

Location of Proposed Action: The proposed action is located on BLM administered lands within Arizona Strip Field Office within the following described area and as shown on the attached maps:

Gila and Salt River Meridian, Arizona

T. 38 N., R. 4 E.,

sec. 10, SE1/4SE1/4

sec. 15, E1/2NE1/4, and NE1/4SE1/4.

T. 39 N., R. 6 E.,

sec. 13, E1/2SE1/4;

sec. 23, SE1/4SE1/4;

sec. 24, N1/2NE1/4, SW1/4NE1/4, SE1/4NW1/4, N1/2SW1/4, and SW1/4SW1/4;

sec. 26, NE1/4, S1/2NW1/4, and NW1/4SW1/4;

sec. 27, E1/2SW1/4, SW1/4SW1/4, and N1/2SE1/4.

T. 39 N., R. 7 E.,

sec. 4, lots 3, 4, 8, 9, 10, and 11, and S1/2NW1/4;

sec. 5, S1/2NE1/4, E1/2SW1/4, SW1/4SW1/4, and NW1/4SE1/4;

sec. 7, lots 11, 12, 14, and 20, and E1/2NE1/4;

sec. 8, NW1/4NW1/4;

sec. 18, lots 2, 3, and 5, and SE1/4NW1/4;

tract 37.

The proposed action within the area described above contains approximately 570.425 acres.

Description of Proposed Action: VRA, LLC has proposed to film vehicles traveling along Highway 89A near Marble Canyon, Arizona. Filming would occur on public lands administered by the BLM's Arizona Strip Field Office. Five different Ford models would be filmed at separate times for footage that would be used by Ford dealerships throughout Arizona for vehicle endorsement.

The video shoot would be during daylight hours for one day of filming between February 24, 2015 and February 26, 2015. There would be a total of 15 people (+/-) on location. Filming is proposed to take place along approximately 9 miles of Highway 89A from milepost 538 near Marble Canyon Lodge west to milepost 547 near Cliff Dwellers Lodge. The film crew's staging area would be located on nearby private property at Cliff Dweller Lodge or Marble Canyon Lodge. Filming would be conducted from established pullouts and wide shoulders along the side of the highway and from vehicle to vehicle. No off-road vehicle travel would be authorized and only existing established ADOT pullouts and wide shoulder areas would be used. Within the large ADOT pullout (T. 39 N., R. 6 E., sec. 24, SW1/4SW1/4.),

vehicles would stay within the area defined by the large rocks positioned by ADOT to protect a threatened plant species in that area.

An ADOT film permit would be obtained, two DPS patrol officers would be on-site for traffic control, and a traffic plan would be in effect with safety signs. For the safety of the public and film crews there would be intermittent traffic restrictions and there may be up to five minute wait times for vehicles traveling on Highway 89A during filming hours.

VRA, LLC also proposes to film two of the Ford models, a 4x4 truck and a Sport Utility Vehicle (SUV), along Buffalo Ranch Road, an unimproved BLM road that intersects Highway 89A at mile post 560 on the west side of House Rock Valley. They would film these two vehicles for a one-mile segment, beginning where Buffalo Ranch Road intersects Highway 89A and traveling south for one mile along this road.

Two cameras are proposed for use, with tripods where necessary. There would be no aircraft, props, set construction, lighting equipment, pyrotechnics, explosives, or animals used in filming. All filming would occur on existing roads, or in existing pullouts and shoulders along Highway 89A.

Permit would be subject to all provisions of 43 CFR 2920 including the terms and conditions identified in 43 CFR 2920.7, rental payments as provided by 43 CFR 2920.8, and mitigation measures/special conditions listed in Part V of this document.

PART II. – PLAN CONFORMANCE REVIEW

This proposed action is subject to the following land use plan(s): Arizona Strip Field Office Resource Management Plan (RMP)

Decisions and page nos.: Decisions and page nos.: MA-LR-06, page 2-71

“Individual land use authorizations (ROWs, permits, leases, easements) will be evaluated on a case-by-case basis in accordance with other RMP provisions and NEPA compliance. New land use authorizations will be discouraged within avoidance areas (i.e., ACECs, lands supporting listed species, NHTs, riparian areas, and areas managed to maintain wilderness characteristics) and allowed in such areas only when no reasonable alternative exists and impacts to these sensitive resources can be mitigated...”

Date plan approved/amended: January 29, 2008

This proposed action has been reviewed for conformance with this plan (*43 CFR 1610.5-3, BLM Manual 1601.04.C.2*).

A “minimum impact permit” is defined as one which authorizes activities that “will not cause appreciable damage or disturbance to the public lands, their resources or improvements” (43 CFR 2920.2-2). All travel to and from the filming location would occur on existing roads. Filming would be done with tripods along the side of the highway and from vehicle to vehicle. No set construction, aircraft, props, set construction, lighting equipment, pyrotechnics, explosives, or use of animals would occur. In addition, the proposed action does not conflict with other decisions in the LUP.

PART III. – NEPA COMPLIANCE DETERMINATION REVIEW

A. The proposed action is categorically excluded from further documentation under the National

Environmental Policy Act (NEPA) in accordance with 516 DM 11.9, E(19);

Issuance of short-term (3 years or less) rights-of-way or land use authorizations for such uses as storage sites, apiary sites, and construction sites where the proposal includes rehabilitation to restore the land to its natural or original condition.

And

B. Extraordinary Circumstances Review: In accordance with **43 CFR 46.215**, any action that is normally categorically excluded must be subjected to sufficient environmental review to determine if it meets any of the 12 Extraordinary Circumstances described. If any circumstance applies to the action or project, and existing NEPA documentation does not adequately address it, then further NEPA analysis is required.

PART IV. – EXTRAORDINARY CIRCUMSTANCES DOCUMENTATION

PREPARERS/REVIEWERS:	DATE:
Marisa Monger, Project Lead	February 9, 2015
Gloria Benson, Tribal Liaison	February 18, 2015
Whit Bunting, Range/Vegetation/Weeds/S&G	February 12, 2015
Laurie Ford, Lands & Realty/Minerals/Hazmat	February 17, 2015
Diana Hawks, Recreation/Wilderness/VRM	February 10, 2015
John Herron, Cultural Resources	February 11, 2015
Jace Lambeth, Special Status Plants	February 11, 2015
John Sims, Supervisory Law Enforcement	February 12, 2015
Richard Spotts, Environmental Coordinator	February 10, 2015
Jeff Young, Wildlife/T&E Animals	February 12, 2015
Lorraine Christian, Field Manager, ASFO	February 19, 2015

The action has been reviewed to determine if any of the extraordinary circumstances (43 CFR 46.215(a)-(l)) apply. The project would:

(a) Have significant impacts on public health or safety.

Yes	No	Rationale: No significant impacts on public health and safety would result from the proposed action because of the minimal impacting nature of the proposal.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Preparer's Initials <u>MM</u>

<p>(b) Have significant impacts on such natural resources and unique geographic characteristics as historic or cultural resources; park, recreation or refuge lands; wilderness areas; wild or scenic rivers; national natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands (Executive Order 11990); floodplains (Executive Order 11988); national monuments; migratory birds; and other ecologically significant or critical areas.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: There should be no significant impacts to wilderness areas, historic or cultural resources, wild and scenic rivers, or national monuments as a result of authorizing commercial minimum impact filming activity along Highway 89 or on the one-mile segment of the unimproved Buffalo Ranch Road just south of Highway 89. No wild and scenic rivers occur in this vicinity and the filming would occur outside designated wilderness and Vermilion Cliffs National Monument. See email dated 2/10/2015 from DHawks, email from JHerron dated 2/11/2015 and JYoung email dated 2/12/2015.</p> <p style="text-align: right;">Preparer's Initials <u> DH, JH, JY </u></p>
<p>(c) Have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources [NEPA section 102 (2) (E)].</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: There are no controversial environmental effects or unresolved alternative conflicts concerning alternative use of resources because of the minimal impacting nature of the proposed action.</p> <p style="text-align: right;">Preparer's Initials <u> MM </u></p>
<p>(d) Have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No. Proposed action is a routine activity similar to previously authorized uses which involved no significant environmental effects and no unique circumstances.</p> <p style="text-align: right;">Preparer's Initials <u> MM </u></p>
<p>(e) Establish a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No. Proposed action is similar to previously authorized activities and does not represent a decision in principle about future actions with potentially significant environmental effects. Each film permit request is assessed individually.</p> <p style="text-align: right;">Preparer's Initials <u> MM </u></p>
<p>(f) Have a direct relationship to other actions with individually insignificant but cumulatively significant environmental effects.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No cumulative effects because all vehicle use is limited to existing roads and proposed action is essentially no different than casual use that commonly occurs in the area.</p> <p style="text-align: right;">Preparer's Initials <u> MM </u></p>

<p>(g) Have significant impacts on properties listed, or eligible for listing, on the National Register of Historic Places as determined by the bureau.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No. See Cultural Resource Compliance Documentation Record and JHerron email 2/11/2015.</p> <p style="text-align: right;">Preparer's Initials <u> JH </u></p>
<p>(h) Have significant impacts on species listed, or proposed to be listed, on the List of Endangered or Threatened Species, or have significant impacts on designated Critical Habitat for these species.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No. The California condor is the only listed wildlife species that may be affected by the proposed action. However, the proposed action would not adversely affect the California condor due to mitigating measures included in the proposed action. Also, in accordance with RMP Conservation Measure CC-4, there would be Peregrine Fund staff present to advise the film crew on matters related to California condor protection. Since the proposed action would occur in the range of the experimental/nonessential population of the California condor, no Section 7 consultation or conference with the U.S. Fish and Wildlife Service is needed. The proposed action also should not affect migratory birds protected under the Migratory Bird Treaty Act. See JYoung email dated 2/12/2015 and JLambeth email dated 2/11/2015.</p> <p style="text-align: right;">Preparer's Initials <u> JY, JL </u></p>
<p>(i) Violate a Federal law, or a State, local or tribal law or requirement imposed for the protection of the environment.</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No environmental laws/requirements would be violated. See JYoung email dated 2/12/2015 and GBenson email dated 2/18/2015.</p> <p style="text-align: right;">Preparer's Initials <u> JS, GB </u></p>
<p>(j) Have a disproportionately high and adverse effect on low income or minority populations (Executive Order 12898).</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No effect on low income or minority populations because proposed action is a short term activity located in a remote area some distance from residential populations.</p> <p style="text-align: right;">Preparer's Initials <u> MM </u></p>
<p>(k) Limit access to and ceremonial use of Indian sacred sites on Federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites (Executive Order 13007).</p>		
<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	<p>Rationale: No access would be limited by the proposed action. The permittee would use the same highway that other recreationalists use and would not restrict access to any area open to the public due to the minimal impacting nature of the proposal. See GBenson email 2/18/2015.</p> <p style="text-align: right;">Preparer's Initials <u> GB </u></p>

(l) Contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area or actions that may promote the introduction, growth, or expansion of the range of such species (Federal Noxious Weed Control Act and Executive Order 13112).

Yes

No

Rationale: No impacts would result because of the minimal impacting nature of the proposal. See WBunting email dated 2/12/2015.

Preparer's Initials WB

PART V. – COMPLIANCE REVIEW CONCLUSION

I have reviewed this plan conformance and NEPA compliance record, and have determined that the proposed project is in conformance with the approved land use plan and that no further environmental analysis is required.

I considered the short duration and low/minimum impacting nature of the proposal along with the additional mitigation measures/special conditions identified below which would not cause appreciable damage or disturbance to the public lands, their resources, or improvements in accordance with 43 CFR 2920.2-2. No surface disturbance is proposed and travel would only be on existing roads.

MITIGATION MEASURES/SPECIAL CONDITIONS FOR FILM PERMIT AZA-036681:

1. This permit would authorize filming/photography ONLY at the location(s) specified in the permit. NO filming/photography in wilderness would be authorized.
2. The permittee and all authorized individuals or film crews would have a copy of the permit and these stipulations at all times while filming on the Bureau of Land Management locations.
3. This permit would be issued subject to the permittee's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations part 2920.
4. Permittee would conduct all activities associated with the operation and termination of the permit within the authorized limits of the permit. Disclosure of all aspects of the proposed activity would be completely described in the application. Any changes to the proposed activity would be approved in advance by the Bureau of Land Management authorized officer.
5. This permit would apply only to those lands administered by the Bureau of Land Management and does not apply to National Park Service, U.S. Forest Service, or Tribal land jurisdictions. Permittee would be responsible to contact any other governmental entity that may have jurisdiction, including state (i.e., Arizona Department of Transportation, Arizona State Land Department) and local governments, and to obtain any additional authorizations that those entities determine necessary, including encroachment permits for filming/photography on state or county roadways.
6. This permit would not give permission to cross over or use private land. Permittee would be fully responsible for arranging access to private lands which may be needed for this activity and for all trespass on and/or damages to private land which may result from the permittee's activity.
7. Use areas would be maintained in a sanitary condition at all times; waste materials at those areas would be disposed of promptly at an appropriate waste disposal site. "Waste" means all discarded matter including, but not limited to, human waste, trash, garbage, refuse, oil drums, petroleum

products, ashes, and equipment. "Waste" also includes the creation of micro-trash such as bottle caps, pull tabs, broken glass, cigarette butts, small plastic, food materials, bullets, bullet casings, etc. No micro-trash would be left at use areas and trash receptacles used at use areas would be wildlife proof.

8. All vehicles would stay on designated roads, turnouts, and parking areas. No staging areas, off-road or cross-country vehicle use, or surface disturbance would be authorized.
9. Permittee would be responsible for the supervision of all participants, spectators, and other persons associated with the activity, and for public safety on-site.
10. All vehicles and equipment would be cleaned **prior** to entering the permit area to reduce the spread of noxious weeds and non-native invasive species.
11. No intentional filming of cultural resource sites would be allowed. If in connection with use any cultural sites/artifacts, human remains, funerary objects, sacred objects or objects of cultural patrimony as defined in the Native American Graves Protection and Repatriation Act (P.L. 101-601; 104 Stat. 3048; 25 U.S.C. 3001) are discovered, the permittee would stop use in the immediate area of the discovery and immediately notify the Bureau of Land Management authorized officer (435-688-3323).
12. Where California condors visit the area while activities are underway, the permittee would avoid interaction with condors. Authorized activities would be modified, relocated, or delayed if those activities have adverse effects on condors. Authorized activities would cease until the bird leaves on its own or until techniques are employed by permitted personnel that result in the individual condor leaving the area. Permittee would notify the Bureau of Land Management wildlife team lead (435-688-3373) of this interaction within 24 hours of its occurring.
13. Permittee would do everything reasonable, both independently and/or upon request of the Bureau of Land Management authorized officer to prevent and suppress fires caused by their activity on or near lands utilized. Compensation may be required of the permittee for Federal, state, or private interests in suppression and rehabilitation expenses.
14. The permittee would submit a copy of the final video version (DVD) to the Bureau of Land Management authorized officer.
15. All accidents and injuries would be reported to the Bureau of Land Management authorized officer immediately or as soon afterwards as possible. Failure to report accidents would result in cancellation of the permit.
16. The Bureau of Land Management would reserve the right to take photographs of or film any aspect of filming/photography operations for official case file records.
17. Failure to comply with these special conditions and/or permit stipulations may result in the temporary suspension or immediate termination of the permit.

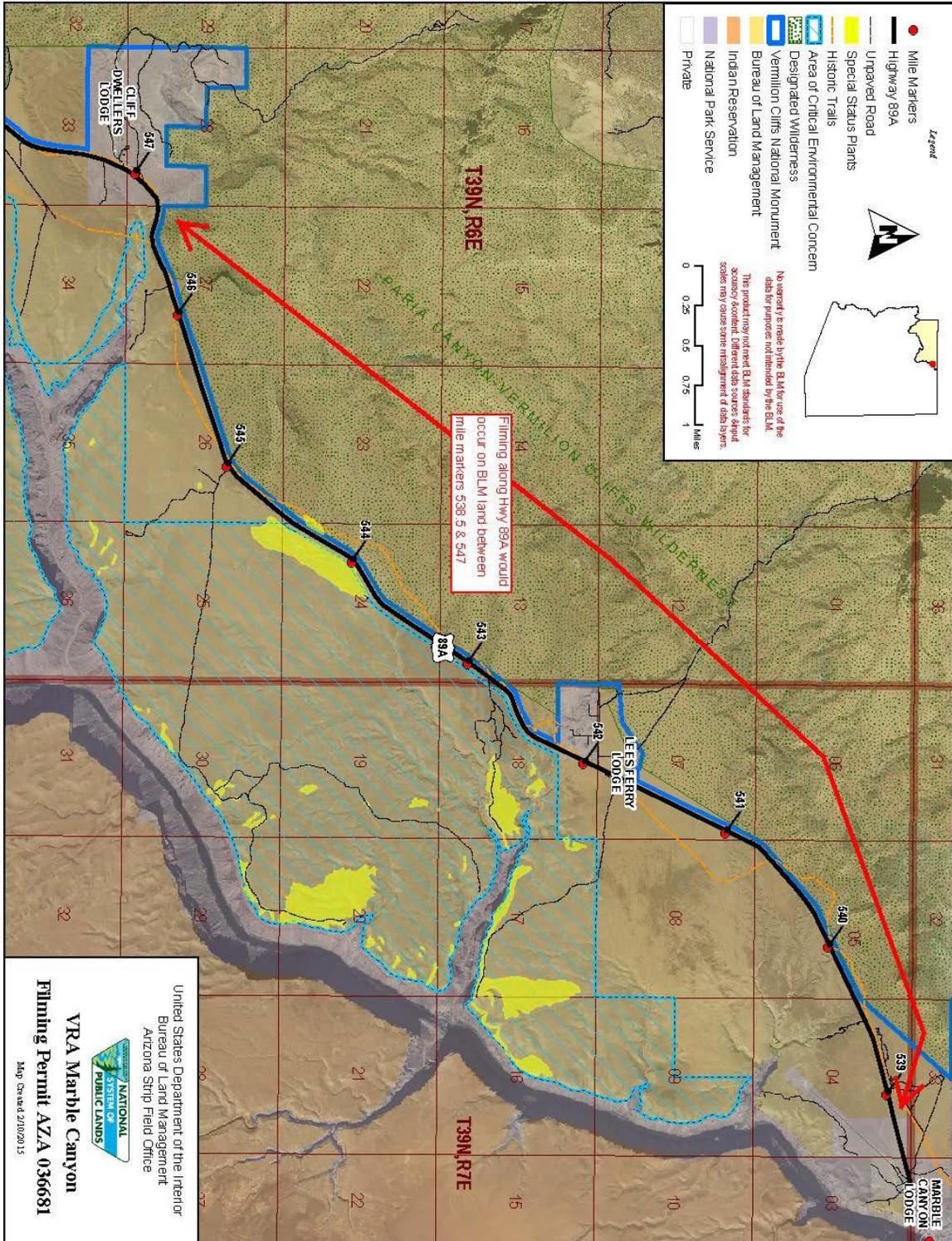
APPROVING OFFICIAL: *Horraine M. Christian* DATE: *2/20/2015*

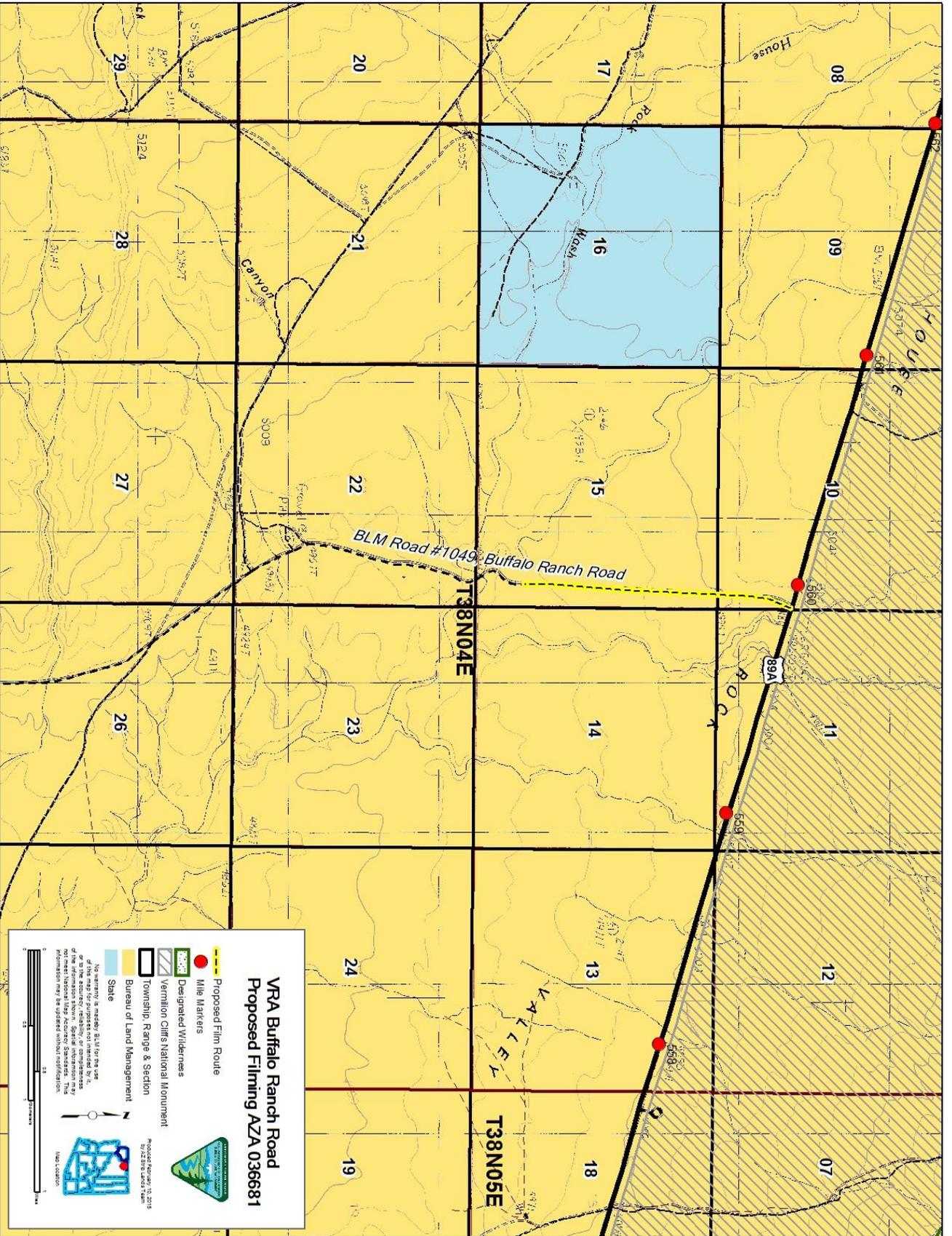
TITLE: *Field Manager, Arizona Strip Field Office*

Note: The signed conclusion on this compliance record is part of an interim step in the BLM's internal decision process and does not constitute an appealable decision. A separate decision to implement the action should be prepared in accordance with program specific guidance.

LOCATION MAPS

VRA Marble Canyon Filming Permit AZA036681 NEPA No.: DOI-BLM-AZ-A010-2015-0008-CX





DECISION MEMORANDUM

VRA Marble Canyon Filming Permit AZA036681

NEPA No.: DOI-BLM-AZ-A010-2015-0008-CX

U.S. Department of the Interior

Bureau of Land Management

Arizona Strip Field Office

Approval and Decision

Based on a review of the project described in the attached Categorical Exclusion (CX) documentation and resource staff recommendations, I have determined that the project is in conformance with the Arizona Strip Field Office Resource Management Plan (approved January 29, 2008) and is categorically excluded from further environmental analysis. It is my decision to approve the action as proposed with the mitigation measures/special conditions identified in Part V of the CX.

Administrative Review or Appeal Opportunities

This decision may be appealed to the Interior Board of Land Appeals, Office of the Secretary, in accordance with the regulations contained in 43 CFR, Part 4 and the attached Form 1842-1. If an appeal is taken, your notice of appeal must be filed in the Arizona Strip Field Office, 345 East Riverside Drive, St. George, Utah 84790 within 30 days from receipt of this decision. The appellant has the burden of showing that the decision appealed from is in error.

In accordance with 43 CFR 2920.2-2(b), this decision remains in effect pending appeal unless a stay is granted. If you wish to file a petition pursuant to regulations at 43 CFR 2920.2-2 for a stay of the effectiveness of this decision during the time that your appeal is being reviewed by the Board, the petition for a stay must accompany your notice of appeal. A petition for a stay is required to show sufficient justification based on the standards listed below. Copies of the notice of appeal and petition for a stay must also be submitted to each party named in this decision and to the Interior Board of Land Appeals and to the Department of the Interior, Office of the Field Solicitor, Sandra Day O'Connor U.S. Court House #404, 401 West Washington Street SPC44, Phoenix, AZ 85003-2151 (see 43 CFR 4.413) at the same time the original documents are filed in this office. If you request a stay, you have the burden of proof to demonstrate that a stay should be granted.

Standards for Obtaining a Stay

Except as otherwise provided by law or other pertinent regulations, a petition for a stay of a decision pending appeal shall show sufficient justification based on the following standards:

- (1) The relative harm to the parties if the stay is granted or denied,
- (2) The likelihood of the appellant's success on the merits,
- (3) The likelihood of immediate and irreparable harm if the stay is not granted, and
- (4) Whether the public interest favors granting the stay.

Lorraine M. Christian
Lorraine M. Christian, Field Manager

2/20/2015
Date

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

INFORMATION ON TAKING APPEALS TO THE INTERIOR BOARD OF LAND APPEALS

DO NOT APPEAL UNLESS

1. This decision is adverse to you,
AND
2. You believe it is incorrect

IF YOU APPEAL, THE FOLLOWING PROCEDURES MUST BE FOLLOWED

1. NOTICE OF APPEAL.....	A person who wishes to appeal to the Interior Board of Land Appeals must file in the office of the officer who made the decision (not the Interior Board of Land Appeals) a notice that he wishes to appeal. A person served with the decision being appealed must transmit the <i>Notice of Appeal</i> in time for it to be filed in the office where it is required to be filed within 30 days after the date of service. If a decision is published in the FEDERAL REGISTER, a person not served with the decision must transmit a <i>Notice of Appeal</i> in time for it to be filed within 30 days after the date of publication (43 CFR 4.411 and 4.413).	
2. WHERE TO FILE	Field Manager, Arizona Strip Field Office Bureau of Land Management 345 East Riverside Drive St. George, Utah 84790	
NOTICE OF APPEAL.....		
WITH COPY TO SOLICITOR...	Office of the Field Solicitor Sandra Day O'Connor US Courthouse, Suite 404 401 West Washington Street, SPC-44 Phoenix, Arizona 85003-2151	
3. STATEMENT OF REASONS	Within 30 days after filing the <i>Notice of Appeal</i> , file a complete statement of the reasons why you are appealing. This must be filed with the United States Department of the Interior, Office of Hearings and Appeals, Interior Board of Land Appeals, 801 N. Quincy Street, MS 300-QC, Arlington, Virginia 22203. If you fully stated your reasons for appealing when filing the <i>Notice of Appeal</i> , no additional statement is necessary (43 CFR 4.412 and 4.413).	
WITH COPY TO SOLICITOR.....	Office of the Field Solicitor Sandra Day O'Connor US Courthouse, Suite 404 401 West Washington Street, SPC-44 Phoenix, Arizona 85003-2151	AND COPY TO.....Field Manager, Arizona Strip Field Office Bureau of Land Management 345 East Riverside Drive St. George, Utah 84790
4. ADVERSE PARTIES.....	Within 15 days after each document is filed, each adverse party named in the decision and the Regional Solicitor or Field Solicitor having jurisdiction over the State in which the appeal arose must be served with a copy of: (a) the <i>Notice of Appeal</i> , (b) the Statement of Reasons, and (c) any other documents filed (43 CFR 4.413).	
5. PROOF OF SERVICE.....	Within 15 days after any document is served on an adverse party, file proof of that service with the United States Department of the Interior, Office of Hearings and Appeals, Interior Board of Land Appeals, 801 N. Quincy Street, MS 300-QC, Arlington, Virginia 22203. This may consist of a certified or registered mail "Return Receipt Card" signed by the adverse party (43 CFR 4.401(c)).	
6. REQUEST FOR STAY.....	Except where program-specific regulations place this decision in full force and effect or provide for an automatic stay, the decision becomes effective upon the expiration of the time allowed for filing an appeal unless a petition for a stay is timely filed together with a <i>Notice of Appeal</i> (43 CFR 4.21). If you wish to file a petition for a stay of the effectiveness of this decision during the time that your appeal is being reviewed by the Interior Board of Land Appeals, the petition for a stay must accompany your <i>Notice of Appeal</i> (43 CFR 4.21 or 43 CFR 2801.10 or 43 CFR 2881.10). A petition for a stay is required to show sufficient justification based on the standards listed below. Copies of the <i>Notice of Appeal</i> and Petition for a Stay must also be submitted to each party named in this decision and to the Interior Board of Land Appeals and to the appropriate Office of the Solicitor (43 CFR 4.413) at the same time the original documents are filed with this office. If you request a stay, you have the burden of proof to demonstrate that a stay should be granted. Standards for Obtaining a Stay. Except as otherwise provided by law or other pertinent regulations, a petition for a stay of a decision pending appeal shall show sufficient justification based on the following standards: (1) the relative harm to the parties if the stay is granted or denied, (2) the likelihood of the appellant's success on the merits, (3) the likelihood of immediate and irreparable harm if the stay is not granted, and (4) whether the public interest favors granting the stay.	

Unless these procedures are followed, your appeal will be subject to dismissal (43 CFR 4.402). Be certain that all communications are identified by serial number of the case being appealed.

NOTE: A document is not filed until it is actually received in the proper office (43 CFR 4.401(a)). See 43 CFR Part 4, Subpart B for general rules relating to procedures and practice involving appeals.

43 CFR SUBPART 1821--GENERAL INFORMATION

Sec. 1821.10 Where are BLM offices located? (a) In addition to the Headquarters Office in Washington, D.C. and seven national level support and service centers, BLM operates 12 State Offices each having several subsidiary offices called Field Offices. The addresses of the State Offices can be found in the most recent edition of 43 CFR 1821.10. The State Office geographical areas of jurisdiction are as follows:

STATE OFFICES AND AREAS OF JURISDICTION:

Alaska State Office ----- Alaska
Arizona State Office ----- Arizona
California State Office ----- California
Colorado State Office ----- Colorado
Eastern States Office ----- Arkansas, Iowa, Louisiana, Minnesota, Missouri
and, all States east of the Mississippi River
Idaho State Office ----- Idaho
Montana State Office ----- Montana, North Dakota and South Dakota
Nevada State Office ----- Nevada
New Mexico State Office ---- New Mexico, Kansas, Oklahoma and Texas
Oregon State Office ----- Oregon and Washington
Utah State Office ----- Utah
Wyoming State Office ----- Wyoming and Nebraska

(b) A list of the names, addresses, and geographical areas of jurisdiction of all Field Offices of the Bureau of Land Management can be obtained at the above addresses or any office of the Bureau of Land Management, including the Washington Office, Bureau of Land Management, 1849 C Street, NW, Washington, DC 20240.

(Form 1842-1, September 2006)